



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: <http://martlesham.onesuffolk.net>

11.05.2023

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 17th MAY 2023** at 7.30pm.

To note that Covid-19 is still circulating so please act cautiously and be mindful of the concerns of others. Please make your own risk assessment of the advisability of attending and/or any measures you should take individually to ensure your own safety.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Diane E Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper **CR** is Clerk's report

Time	Item	Action by committee	Ref
19.30	1. Apologies	Note	Not applicable (N/A)
19.31	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.32	3. Actions from last Meeting	Ongoing or on agenda. Note	N/A
19.33	4. PUBLIC FORUM		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
	Items for consideration		
19.43	5. Playground inspections and risk assessments		
	5.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP to follow
19.45	6. Sites		
	6.1 Jubilee Playspace - Hastoe development at Black Tiles Lane – bid for Local Project CIL?	Consider	CR1
19.55	7. Working Groups		
	7.1 Martlesham Climate Action - Request for the Repair Hub to become independent of the PC	Consider	CR2
20.05	The next item to be taken in camera		
	7.2 Portal Woodlands Conservation Group - storage of materials suggestions	Consider	CPs CONFIDENTIAL
20.15	8. Outdoor Playing Space Fund		
	8.1 Outdoor Playing Space fund (£12k available) possible projects report	Note/Consider	CP

20.25	9. Trees		
	9.1 Coronation of His Majesty The King - Coronation trees and installation of plaque event	Note/Consider	CR3
	9.2 Tree Warden Report: April/May 2023 including recommendation to remove dead wood in a field maple enabling more light for a black poplar.	Note & Consider recommendation	CP
20.45	10. East Suffolk Council initiative		
	10.1 Bulb scheme for 2023	Consider planting locations	CP
20.50	11. Finance		
	11.1 Pending expenditure	Agree	CP to follow
	11.2 Income & Expenditure report	Note	CP to follow
20.54	Items for noting	Ref.	
	12. Sites		
	12.1 Jubilee Playspace – Forest School Area – report of felled tree by Martlesham Primary Academy	Any update?	
	12.2 Recreation Ground and Kronjis Piece – Martlesham in Bloom event with Suffolk Wildlife Trust - 'Wild for Wildlife' on 21.06.23 10.30am – 12 noon	CPs Risk Assessment & poster	
	12.3 Recreation Ground – work on gas pipes under river Fynn update	Verbal report	
	12.4 Martlesham Common Local Nature Reserve	Any update?	
	12.5 Community Orchard Working Group meeting 02.05.23	CP – minutes, if available	
21.02	13. Working Groups		
	13.1 Recreation Ground & Kronjis Piece Steering Group meeting 02.05.23	CP – draft notes, if available	
	13.2 Recreation Ground & Kronjis Piece Steering Group – Sensory Area and Features Project draft 'concept plan' for area by car park & changes to grass management update	Verbal report	
	13.3 Portal Woodlands Conservation Group (PWCG) meeting 04.05.20	CPs – minutes first circulated with May PC agenda 04.05.23	
	13.4 Wildflower Project Working Group meeting 24.05.23	N/A	
21.09	14. Martlesham Climate Action (MCA)		
	14.1 MCA – Any items pertinent to R&AC	N/A	
21.10	15. Trees		
	15.1 Expert Tree Survey by Ipswich Borough Council 2023	Annual tree survey 2023 started on 10.05.23	
	15.2 Water supply for trees – any update?	N/A	
21.13	16. Amenities		
	16.1 McCarthy Stone car park transfer - Car park management plan update	Verbal report from Jane Hall	
	16.2 Request for dog waste bin at the bike trails	Any update?	
21.18	17. Rights of Way		
	17.1 Footpath Survey – any update?	Any update?	
	17.2 Coastal Path – any update?	Any update?	
21.22	18. Working with volunteers		
	18.1 Development of policies & procedures	Ongoing.	
21.23	19. Annual Review		
	19.1 Annual Review May 2023	CP to follow	
21.25	20. Martlesham Wilds – a Suffolk Wildlife Trust reserve		
	20.1 Any update?	N/A	
21.27	21. Social media and newsletter items (July)		
	21.1 List items	N/A	
21.28	22. Items for consideration at the next R&AC meeting		
	22.1 List items	N/A	